

# LeRoux School of Dance

301 N. Lewis Road, Suite 35, Royersford, PA 19468

## **Student & Studio Policies 2011-12**

Whether or not students are planning a professional dance career, good discipline, working toward a goal and learning to accept challenges and disappointment are lessons needed for life. In order to maintain a high level of training and discipline for our dancers, we need everyone's cooperation. Even our youngest dancers benefit from our structured environment that is filled with dance and music, and of course, lots of FUN!

### **Lobby Etiquette:**

So that our dancers can enter the classroom in a calm and orderly fashion we ask that they sit quietly on our lobby benches when waiting for class to begin.

In keeping Safety First, we ask that you help us prevent injury by not allowing your children to sit on our reception wall, walk or stand on our benches, or run anywhere in our facility.

To avoid disruption or distraction of the students in class, please refrain from banging or knocking on classroom doors, walls or windows and remember to use your 'inside voice' at all times.

Food and drink is not permitted in the lobby. Please use our party room and dispose of trash properly.

Families who stay in the lobby are welcome to use our TV/VCR/DVD or WIFI during class time. Please ask for assistance. All coloring, games or other activities should be played in the party room.

Families are welcome to 'peek in' to our classrooms occasionally, but are reminded that fire codes require the hall be kept clear from the front lobby to the rear exit of the facility.

### **Administrative policies:**

All communication from the studio is provided via email and is displayed on both bulletin boards in our lobby area; it is also accessible at our website [www.lerouxdance.com](http://www.lerouxdance.com).

So that our classes can begin on time, please leave a message with the administrative staff if you need to discuss a topic with your child's teacher. She will be happy to contact you at the end of her shift.

Tuition is due on the first of every month. Invoices are not provided. Those who have not chosen our Autopay program must make all payments by cash or check. Payment envelopes will be provided.

Account questions should be directed to administrative staff only.

Late fees apply to all payments not received by their respective due dates.

### **Dress Code:**

Dancers work harder and stay more focused when they are properly dressed for class.

Students must arrive in **required** uniform for each class (see next page for details). We do not have a private dressing area. Students who are consistently out of uniform or come for class without proper shoes may not be allowed to participate in class.

Please wear appropriate 'cover-ups' when arriving and leaving the studio. This rule applies to dancers of all ages, but is stressed for all dancers over the age of 10. Dance uniforms are not appropriate attire for our parking lot.

Teen & pre-teen dancers are to have undergarments covered at all times. If you need assistance finding proper undergarments for wear under a bodysuit please speak with our director.

Hair must be in a ponytail or bun for every class. If hair is short, it must be pulled back off the face with barrettes or a headband.

For the safety of the students, jewelry may not be worn during class.

All ballet slippers must be secured with elastic (elastic must be sewn appropriately on shoes, not tied). Strings must be tied, trimmed and tucked in or removed from ballet slippers.

Tan 'tie' tap shoes must be secured with elastic and ribbons discarded. No tap buttons, please. LeRoux will provide tap shoe elastic to all students with tie shoes.

## **General Studio Policies:**

Students are not permitted to leave the waiting area without an adult or guardian. Administrative staff is not responsible for students. Please be on time and escort your child in and out of the studio.

Students should visit the bathroom before their class begins. Bathroom visits during class are discouraged, as they are a disruption to the entire class. Personal concerns should be discussed with your instructor.

Students should attend all scheduled classes, be on time and prepared. Intermediate and advanced students arriving more than 15 minutes late may not be permitted to participate in class for their own safety. This decision is made at the sole discretion of the instructor.

Students who are not well enough to fully participate in their class must bring a note explaining their limitations. Without a note, they will be required to participate fully or they will be dismissed from class.

Students who attend a class that is a minimum of 1 ½ hour in length are permitted to bring or purchase a water bottle. Absolutely no other beverages are permitted. *No water bottles are permitted in any class less than 1 ½ hour in length.*

Tap shoes are not permitted outside of the classroom.

Cell phones and texting tools are not permitted in our classrooms at any time.

Visitors (children or adults) are not permitted in class at any time, except on designated days.

Body Art (piercings/tattoos) must be removed or covered while taking class or representing the studio at rehearsal, performance, competition or field trip of any kind.

Photographs taken during performances or class may be used for promotion or display. Photos may also be posted on a social networking website that is accessible only to those approved by LeRoux School of Dance.

**The Golden Rule** is followed at all times by staff and students: *Do unto others as you'd have done to you.*

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## **Student & Studio Policies 2011-12**

### **Acknowledgement**

As parent/guardian of \_\_\_\_\_, a student at LeRoux School of Dance, I acknowledge that I have read and understand the Student & Studio Policies 2011-12. Further, I understand that dance is a physical activity; as with all physical activities, injury can occur. I will not hold LeRoux School of Dance responsible for injury resulting from normal participation in their dance program.

\_\_\_\_\_  
Parent/Guardian's Signature & Date

\_\_\_\_\_  
Child's Class Day & Time

*This form should be signed and returned to our office on your first day of class. Any questions or concerns should be brought to the attention of our Director prior to that date.*