

LeRoux School of Dance

Policy Acknowledgement

LeRoux School of Dance strives to provide proper dance training in a warm and friendly atmosphere. In order for us to achieve this most important goal, we have set forth the enclosed policies to enable us to maintain our professional atmosphere. Kindly review the points below and bring any questions or concerns to our attention before classes begin.

As parent/guardian of a student at LeRoux School of Dance, I acknowledge.....

1. Parents/Visitors are permitted to observe classes on designated days only.
2. All news of events and happenings at LeRoux School of Dance will be provided by **Footnotes**, the monthly newsletter. Newsletters are distributed by email and are available on our website at www.LeRouxDance.com.
3. Monthly Tuition Invoices will NOT be sent. Coupon booklets are provided to all families electing to pay tuition monthly, by check or cash. An automatic credit card payment option has been made available to me.
4. The tuition and refund policies were provided to me. Tuition is due on the first of each month and must be received by the seventh in order to avoid a late fee. Late charges will be billed on all payments made after their respective due date and a statement of past due charges will be sent via email.
5. Questions regarding my account should be discussed with administrative staff and not my child's teacher.
6. Administrative personnel may not be available during all classes. Students must be escorted in and out of our facility. **Footnotes** will provide hours when administrative staff is available.
7. The student policies were provided to me. A uniform is required in order for students to participate in all classes.
8. Teachers and students are to be equally treated with respect at all times.
9. As a courtesy to our students, parents are not permitted to approach a teacher who is in class. Questions or concerns should be directed to our administrative staff, if available. Teachers will gladly return messages when they are done teaching for the day.
10. An annual recital will be held at the end of our school year and is entirely optional. There will be fees associated with the recital, which include, but are not limited to costumes and tickets.
11. Recital seating will be assigned by lottery.
12. Recital rehearsals are mandatory for all participants to ensure the best possible performance experience for the dancers. Conflicts should be discussed with our director.
13. Photographs of my child taken during any performance or class may be used for promotion or in the year-end video presentation. These photos may be posted on a social networking website only accessible to those approved by LeRoux School of Dance.
14. Dance is a physical activity. As with all physical activities, injury can occur. LeRoux School of Dance cannot be held responsible for injury resulting from normal participation in our program.

My signature indicates that I have read and understand the policies of LeRoux School of Dance.

Parent/Guardian's Signature & Date

Child's Name